YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	BIMALA PRASAD CHALIHA COLLEGE
• Name of the Head of the institution	Dr. Kamal Chandra Pathak
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03623245001
• Mobile No:	9613310707
• Registered e-mail	bpccnagarbera1972@gmail.com
• Alternate e-mail	bpcciqac@gmail.com
• Address	Nagarbera
• City/Town	Nagarbera
• State/UT	Assam
• Pin Code	781127
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Gauhati University**
• Name of the IQAC Coordinator	**Arun Kr Sarkar**
• Phone No.	**03623245001**
• Alternate phone No.	**03623245001**
• Mobile	**9859931124**
• IQAC e-mail address	**bpcciqac@gmail.com**
• Alternate e-mail address	**bpccnagarbera1972@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://bpchalihacollege.org.in/upload/aqar/AQAR%202021-2022.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://bpchalihacollege.org.in/upload/acalendar/Academic%20Calender%202022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**65.00**	**2004**	**04/11/2002**	**03/11/2009**
Cycle 2	**B**	**2.28**	**2016**	**25/05/2016**	**24/05/2021**

6.Date of Establishment of IQAC	**03/08/2002**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Trailoky Deka	**MRP**	**ICSSR-MHRD, GOI**	**November, 2021**	**1,20,000/-**
ICSSR Seminar by Career Guidance & Counselling Cell	**Organizing Seminar**	**ICSSR-MHRD, GOI**	**February, 2022**	**60,000/-**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	07	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Organised Seminar, Lecture Programme, workshop and faculty development programme for enhancing the teaching-learning process of the college. *Capacity Building Programme for Under Graduate students (for odd semester). *Capacity Building Programme for Non-Teaching Staff of the college on 10-05-2023. *Faculty Development Programme on e-College cum e-Learning. *SSS was conducted through Google form. *Continuous focus on improving the website of the college and initiatives are taken for digitization in admission and administration.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Adding more skill based Add on Courses	Started Certificate Course on Sanskrit from Sanskrit Central University, New Delhi to open a Non-Formal Sanskrit Study Centre,
More Extensive design of the College Website	After a detail discussion with S. S Technologies, Guwahati, the college website is designed as students-friendly website.
Proposal for National Seminar by different departments/Cells	Career Guidance and Counselling Cell of college get approval of a National Seminar from ICSSR, New Delhi
Capacity building Programme for both Teaching and Non-Teaching Staff	Organised for both teaching and non-Teaching Staff
Improving sports infrastructure Procurement of sports equipment	Indoor Hall was completed and sports equipment have been procured.
To develop online portal for more online activities due to pandemic situation.	More than two thousands online classes have been taken by faculty members due to pandemic through web portal of college.
Organising Workshop on Music, Eco Development Programme, Literary Programmes, Debate Competitions etc.	World Environment Day, Literary programmes, debate competition, Voters Day etc were organized.
Encouraging Faculty Members to acquire PhD under FIP, Submit Proposal of MRP, to join in Conference, Workshop, Seminar etc., Publication of Research Journal/ Research Article.	Few faculty members got admitted in PhD, proposals were submitted for MRP, have joined conferences, published research articles.
Capacity Development Programme by EEC (Science Forum, Career Guidance)	Different programmes have been organized by Science Forum, Career Guidance Cell etc

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	05/12/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	01/03/2023

15.Multidisciplinary / interdisciplinary

a. Though the college is situated in a far off place from the state as well as district head
quarters and entirely follow the prescribed syllabus of Gauhati University but still the
institution have vision to make it a holistic multidisciplinary institution in line with
the NEP, 2020. With three streams (Arts, Science and Commerce) of subjects the
college is trying at its level best to produce human capital of all round development of
the rural society. The institution enrolls studentsbased on merit lists maintaining Govt
reservation policies. In addition, the institution has a plan to boost the
multidisciplinary and holistic mission by providing the add on courses and training
like Rural development, Yoga, Languages, Health and Hygiene, Culture and Society
etc.

b. With respect to NEP 2020 the college is going to provide a multidisciplinary and
integrated education service combining Science, Technology, Engineering and
Mathematics. All courses in science and technology are to be clubbed with the
courses like humanities and management and vice-versa.
c. The college has been following and applied the CBCS courses prescribed by the GU.
Under the CBCS course curriculum the college has been undertaking projects, field

surveys, educational tours, exposure visits in and around the neighboring areas along
with the places of national importance. Environment education is already a
compulsory course under the system in the UG level. Besides, department wise
different add on courses are also planned to be implemented in the forthcoming days
under the prescribed norms of NEP 2020.

d. The course curricula of the institution comes from the GU. As it is learned, there is
flexibility of entry and exit of students at different levels in the prescribed syllabus
itself. Along with the core courses the institution is also planning to introduce some
short- and medium-term certificate and diploma courses. Basically, computer skills,
soft skills, managerial skills, entrepreneurial skills, business skills etc. are to be
provided to the students.

e. The institution is planning to create a systematic data base especially on different
economic dimensions like employment, consumption, investment, production etc. of
neighboring rural areas. Based on the outcomes the institution is planning to proceed
with the research activities. The special thinking is expected to find out solution to the
problems of rural areas for the state as a whole. The same research endeavors are also
going to apply in the areas of climate change, Botanical and Zoological aspects as
well.

f. Traditionally the institution follows different good practices to inculcate values and
humanity among the students and neighboring community. Students are involved in
regular plantation programmes of the college. Irrespective of department or stream in
any programme this is a tradition of the institution to plant at least a tree in and
around the campus. The present campus is green enough with varieties of big and
small plants. Students also follow the same practice at home and impacts are
becoming visible in the surrounding areas of the institution.

16.Academic bank of credits (ABC):

a. The National Education Policy 2020 will bring about significant changes in the education
sector of India. One of the novel concepts introduced by NEP 2020 is the Academic Bank of
Credit. After the announcement of NEP 2020, B.P. Chaliha College authority collected the
student's database for registration to ABC. Continuous awareness programmes are organized
among students and faculty members about the benefits of ABC and related issues of
NEP2020. As the College is affiliated to Gauhati++ University, the authorities of B.P.
Chaliha College are waiting for instructions from the affiliating university for the coming
session. The Academic Bank of Credit is a system that facilitates the transfer and
accumulation of credit points earned by learners. These credit points can be used towards the
completion of a degree or diploma program. The implementation guidelines for the Academic
Bank of Credit have been laid out by the government, which include setting up of credit
societies to facilitate exchanges between learners and educational institutions.
b. As the College is affiliated to Gauhati University, Assam, the authorities of B.P. Chaliha
College are waiting for instructions from the affiliating university for the coming session.
Detailed instruction is yet to come from the university. However, college is fully prepared for
registration of students under ABC.
c. The Academic Bank of Credit system is expected to generate several benefits, such as
providing learners with flexibility in terms of choosing the content, pace and duration of their
education. B.P. Chaliha College, Nagarbera is putting efforts to collaborate with other
institutions for collaboration at both national and international level. We are hoping for few
collaboration in the coming session of 2023-24.
d. The Teachers role in NEP 2020 is to develop teachers as a comprehensive resource person
aimed at equipping educators with the tools and strategies necessary to enhance their teaching

skills, increase student engagement, and improve overall academic outcomes. The guidelines
of NEP 2020 provides a range of practical tips and techniques for promoting effective
classroom management, creating an inclusive learning environment that meets the needs of
diverse student populations
e. After the announcement of NEP 2020, B.P. Chaliha College authority collected the
student's database for registration to ABC. Continuous awareness programmes are organized
among students and faculty members of the college about the benefits of ABC and related
issues of NEP 2020. As the College is affiliated to Gauhati University, Assam, the B.P.
Chaliha College authority is waiting for instructions from the affiliating university for the

coming session 2023-24.

17.Skill development:

a. Our institution always work for the all round development of students. Along with
mainstream education we provide training, workshop, field visits, practices on project
writings and some short term courses to students to strengthen the soft as well as hard
skills as it is mentioned in NSQF.
b. It is a regular habit of the institution to provide practices of project report writings.
We also conduct parallel hands on training on different fields of Science and
humanities. We conduct workshops on soft skills inviting experts of different levels.
Speaking English practices and education on human rights are also goes parallel with
the main stream education.
c. Institution mainly celebrate different days like Republic day, Independence day,
International day of Yoga, World Environment Day, Women's day, Constitution day,
Teachers' day, Satra Divas etc. to inculcate values of humanity, ethics, constitution,
saitya, dharma, peace, love, non violence etc. among the students. Moreover a few

cultural processions (related to sports, culture etc.) are also regularly organized to
spread the same values among the neighboring communities.
d. 1. College offer vocational course/s for the students. Through prospectus and different
notices students get information and enroll with the courses. Students are also inspired
to collect credit from different open learning platforms.
2. Looking into the feasibility and timings we also invite experts from different
fields like culture, skill, agriculture, horticulture, fishery etc. to share their
special experiences with the students.
3. Institution already has monitoring committee to enlarge and look into the ODL
and open learning activities.
4. Our institution is also planning to work with NSDC for proper planning and
certification of vocational and skill formation activities.
5. Skilling courses are also planned to be offered both by online and off line mode
of learning.

e. NEP 2020 is proposed to be implemented from the forthcoming session August 2023
following government and GU guidelines. In slack sessions institution provides hands on
training, experiences of project paper writings, and field activities etc. to all the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

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a. Institution is much interested to provide teaching learning in a blended mode. We have

expertise to provide the services in online mode of teaching besides the traditional system.
Keeping link with the curriculum finalized by the GU we are going to implement the courses
in an integrated way in blended mode.
b. Institution is lucky enough to provide the services with the help of all around experienced
faculty members. Faculty members are already equipped with at least three languages of
communication i.e. Assamese, English and Hindi. If anything is

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lacking among the faculties
then the institution will be able to tackle it internally.
c. Now the mode of communication is finalized in favour of students
only. Except the
language classes, communication and teaching are done in bilingual
format only. Students are
also allowed to write in exams according to their choice either in
English or Assamese.
d. Our institution always tries to preserve and promote Indian
languages. Along with Music,
Arts and culture our institution also opened a Sanskrit teaching
branch in the campus. Our
institution also have well equipped museum and language lab to
promote traditional and
indigenous culture of the state and the country.
e. It is a practice of the institution to organize cultural rallies
during annual sports week.
Students with the guidance of faculty members try to show all
traditional knowledge and
practices in a regular way. Sometime neighboring communities also
joins with the rallies.
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19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

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1. This is a great challenge and opportunity for the institution
that we follow the
curriculum prepared by the Gauhati University. Based on the road map
prepared
by the parent university we try our level best to make course
curriculum people or
public friendly. Whatever is possible, the institution tries to
relate the course
contents with the society as a whole and make it outcome based.
Extension
activates like field survey, exposure visits, study tours, data
collection etc. are
conducted regularly depending on the prepared course contents.
2. Institution always gives permission for any type of outcome based
teaching and
learning practices. Institution also captures the practices through
sharing the
experiences among the stakeholders. Institution holds discussion
forums, lecture
series, publishes news bulletins, use photo galleries, use notice
boards to display
the derivations, etc. to capture and share the learning experiences.
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3. It is a good practice of the institution to hold regular parent-teacher meet at a
particular interval. Not only the problems but also the prospects of teaching and
learning practices, the institution share it through the active guardians and
students.

20.Distance education/online education:

a. As it is clear that the institution is located in a far off place from the district
and the state head quarters. Due to transportation and communication
bottlenecks students from the neighboring rural areas cannot easily go to
urban places. In such an environment the institution have prospect to
delineate it's knowledge sharing through online or ODE mode of teaching. It
may easily opt of offering vocational courses like Computer education,
Horticulture and Fish farming courses, Language courses etc. through the
accessible online or distance education mode.
b. Our institution is practically interested in blended mode of teaching and
learning practices. Keeping in view the public demand, institution already
prepared the college website as a platform to deliver the required lectures.
Teachers take online classes through the links supplied in website portals.
Besides, teachers also take classes through digital devices available in
college provisions.
c. It is a good practice of the institution to supply the related information
through the college website. It is found that the college website is much
easily accessible for the students of local areas.

Extended Profile

1.Programme

1.1	497

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**1234**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**455**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**326**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**60**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**54**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**34**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7500000**
4.3 Total number of computers on campus for academic purposes	**52**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery and documentation through systematic and strategic mechanisms which are transparent in nature. The college follows the Academic calendar issued by Gauhati University and executes it rigorously. The head of departments distribute papers and review the progress of syllabus. Periodic assessment of curriculum delivery is done. Chalk and board teaching method is basically followed to deliver information among the students in our institution. Lecture method along with notes wherever it's required is provided to the students. For proper delivery of curriculum our faculty tries to organize different activities such as seminars, project work, tutorials, assignments, group discussion Etc. These help to understand the practical knowledge of respective subject. We also arrange educational tours to provide field knowledge in respective subjects to students. Online platforms such as YOUTUBE, whatsapp etc. are used for effective teaching. Faculties also upload ICT based materials on the college website. Each department maintains a departmental library to facilitate the students to access to latest books. The books are issued to the students as and when needed by them and record of the same is maintained by all the departments. IQAC periodically assessed the progress and takes feedback from stakeholders.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each new session and semester, Gauhati University (GU) notifies an academic calendar for all the programmes. Our college strictly follows this calendar and plans all its activities accordingly including the conduct of Continuous Internal Evaluation (CIE). The academic activities, CIE and all other activities are conducted in adherence to the calendar prepared by the college on the basis of the calendar prepared by the affiliating university. The academic calendar helps faculty members to plan their respective course delivery, research work, academic and other co-curricular activities.

Internal assessment tests, group discussions, assignments, quizzes and seminars are the part of CIE of students. All faculty members of the college prepare their own question papers for internal assessment on the basis of syllabus. Evaluation of answer scripts is also carried out by the respective faculty members of each department. Continuous evaluation and assessments are also done for laboratory course, project work and seminars. Conduction of laboratory experiments as well as viva, submission of records etc. are the major components of laboratory course evaluation. The Principal and IQAC, through the academic committee meetings, frequently review the semester's progress and provide suitable suggestion at departmental and individual level.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://bpchalihacollege.org.in/upload/acalendar/Academic%20Calender%202022-2023.pdf

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above
**following activities related to curriculum
development and assessment of the affiliating
University and/are represented on the**

following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

44

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

44

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college takes efforts for integration of ethical and human values through different extra-curricular activities. Programmes conducted under different units like NSS, NCC, Eco Club, Science forum and different departments. National festivals like Independence Day and Republic Day serve as a platform to enlighten patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programmes, Medical check-up camps, Voter's awareness program, Blood donation camps, etc. Swarsawati Puja and Biswa Nabi Divas are equally celebrated and participated by all section of the students and faculty members annually in the college. This type of celebrations not only increase students' knowledge but also enhances unity in diversity. College has initiated measures to sensitize gender equality amongst the stakeholders through curricular and co-curricular activities. College makes concerted efforts to create a congenial environment free from gender discrimination through mutual

respect. Different programmes are conducted in annual International women's day where all male can equally participate with female. Environment awareness is inculcated in students by different means. Environment study is a part of the curriculum of the university. Environment day is annually celebrated with enthusiasm. Students are made aware about the importance of preserving the environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

248

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://bpchalihacollege.org.in/upload/sss/Student%20Satisfaction%20Survey%202022-2023.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

670

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of the academic session the college organizes an induction programme to orient the newly admitted students about the course and guidelines of the college. Under the mentor-mentee programme the students have been divided in the ratio of 1:20 i.e., 20 mentees under one mentor teacher. During regular classroom activities, faculties regularly monitor students learning level of difficulties in understanding their lessons, and accordingly if required they explain in easier methods. Following measures are undertaken to improve slow and advanced learners learning outcomes.

Programmes for Advanced Learners

- Their concerned teachers suggested reference books, library works, seminar presentations, and project works.
- Reference books and other advanced material related to the prescribed subject are provided to enhance their learning levels.

Slow learners are identified based on their performance in sessional (internal) examinations. Special measures are taken to enhance the

abilities of slow learners.

Programmes for Slow learners:

- ○ **Most of the students are from Assamese medium background. Personal care is taken for all slow learners.**
- ○ **Remedial classes are also taken for weak students.**
- ○ **After identifying the learning levels, personal counselling is conducted by the faculties.**
- ○ **Slow learners are motivated and encouraged to take NSS and NCC as their co-curricular activities. Also encouraged to choose sports or games.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1234	**60**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In case of student centric methods for enhancement of learning experience, the BP Chaliha College, Nagarbera mainly focuses on creative and innovative ways of disseminating, sharing and facilitating knowledge and overall development in students.

Course Delivery Methods Practiced: ICT based classroom (visual and auditory), Blackboard method of classroom teaching, Group Discussions, Seminars and Webinars, Departmental field based Projects and field study etc. Students apply the knowledge learnt in class and during field data collection and report writing for the Departmental research projects for experiential learning. Field Visits and excursion trips to significant sites are arranged

regularly by several departments like Geography, Economic, and Botany etc.

The Central Library of BP Chaliha College, Nagarbera is equipped with N-List facility. Besides, teachers inform and make the students learn about E-learning tools like NPTEL, SWAYAM etc. The College has developed e-resource depository in the college website. The College has created different social media platforms like whatsApp/Facebook link for knowledge sharing.

Experiential Learning Internship/On-the-job training/vocational training is arranged. BP Chaliha College, Nagarbera encourages Participative/Collaborative Learning among the students through Invited talk by experts and alumni through both online and offline platform. Exhibiting talents of the students at inter-college, state and local competitions and conclave. Thus, the college practices a teaching methodology which focuses on imparting education through a student centric approach.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://bpchalihacollege.org.in/]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching fraternity at BPCC prioritizes enhancing the teaching-learning process through the integration of Information and Communication Technology (ICT) resources. Utilizing tools like Microsoft PowerPoint, Google Classroom, Google Meet, and Zoom, along with hardware such as smart boards and projectors, faculty members create engaging learning environments. They incorporate online resources like electronic books, educational websites, and platforms such as YouTube to cater to diverse learning styles. Interactive methods like multimedia presentations and simulations aid in presenting complex ideas effectively, enhancing comprehension and retention.

Google Meet and Zoom are utilized for test administration and lecture delivery, while platforms like WhatsApp groups facilitate communication and information sharing. Various online tools such as whiteboards in Microsoft Teams and Google Classroom are employed for teaching problem-solving subjects. Teaching materials are uploaded

in advance on the college's Learning Management System (LMS), facilitating e-assignments and tests. Additionally, activities like project presentations, debates, and group discussions are conducted online. Departments organize webinars, workshops, and guest lectures to update students on core subject developments, fostering a multimedia approach that captures attention and improves information retention.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bpchalihacollege.org.in/classroom.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1014

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent and robust mechanism for internal assessment encompasses various vital elements. It begins with establishing

clear criteria for assessment, ensuring that both students and instructors understand the standards for evaluation. Assessment should be conducted regularly throughout the learning process, employing diverse modes such as exams, presentations, projects, and group work to evaluate different skills and knowledge areas. Transparency is crucial, with assessment criteria communicated clearly to all stakeholders. Constructive feedback should accompany assessments, fostering student improvement. Fairness and consistency are paramount, necessitating uniform standards and grading practices. Alignment with learning objectives ensures assessments measure desired outcomes effectively. The mechanism should be adaptable to accommodate diverse learning contexts and student needs.

B.P. Chaliha College integrates these components into its internal assessment practices, ensuring transparency and support for student learning and success. Each department continuously assesses students through various methods, adhering to guidelines set by Gauhati University. Internal exam results, along with teacher evaluations of assignments and projects, inform student evaluations. Departments appoint teachers to oversee assessment processes, maintaining transparency. The college's academic programs follow the curriculum outlined by Gauhati University, ensuring consistency and alignment with broader educational objectives.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Ensuring transparent and efficient handling of internal examination-related grievances is imperative for fostering trust and fairness within educational institutions. Key mechanisms to achieve this include establishing a Grievance Redressal Committee (GRC) comprising diverse members, facilitating clear communication channels for grievance submission, and setting specific timelines for resolution stages. Transparency in the investigation process, providing opportunities for response, and making fair decisions based on evidence are essential. Prompt notification of outcomes and an appeals process further enhance fairness. Continuous evaluation of the grievance redressal mechanism is vital for ongoing improvement.

B.P. Chaliha College endeavors to adhere to these principles in addressing internal examination grievances. Alongside the Grievance Redressal Cell, a statutory examination board overseen by the Principal manages internal assessment processes, ensuring transparency. Teachers meticulously evaluate sessional examination scripts, engaging students in result discussions and verification. Head of Departments personally supervise grievance resolution, although grievances are rare. The institution follows guidelines set by Gauhati University for internal assessments, maintaining standards. This comprehensive approach aims to swiftly and effectively resolve grievances, upholding integrity in the examination process.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In educational institutions, the awareness of stated program and course outcomes among teachers and students is vital for effective learning and teaching. Program outcomes define the overarching objectives of academic programs, detailing the knowledge, skills, and competencies students should acquire. Similarly, course outcomes specify the learning goals for individual courses. For teachers, understanding these outcomes is crucial for designing curriculum, selecting appropriate teaching methods, and assessing student progress. Aligning teaching strategies with stated outcomes ensures that instruction is targeted towards achieving desired learning objectives. Likewise, for students, awareness of program and course outcomes empowers them to take responsibility for their learning journey. It helps them set clear academic goals, track their progress, and engage actively in their studies. Moreover, knowing the expected outcomes enhances motivation and provides context for the relevance of their coursework.

The course outcomes of each course are uploaded in the departmental page of the college website. At the beginning of each semester an orientation is organized by each department to make the students aware of the course outcomes and program outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://bpchalihacollege.org.in/department.php
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the realm of higher education, the systematic evaluation of Programme Outcomes (POs) and Course Outcomes (COs) is a cornerstone of academic excellence and continuous improvement. This process not only aligns with accreditation standards but also ensures that the educational offerings meet the evolving demands of the industry and society. Defining Programme and Course Outcomes Programme Outcomes are overarching statements that articulate the knowledge, skills, and attitudes that students are expected to possess upon completing a degree program. Course Outcomes are more granular, detailing the specific abilities that students should acquire through individual courses. The Evaluation Mechanism B P Chaliha College employ a variety of methods to evaluate the attainment of POs and COs: • Direct Assessments: These include exams, projects, and practicals that directly measure students' competencies against the COs and, by extension, the POs. • Indirect Assessments: Surveys, feedback, and alumni testimonials offer insights into the long-term impact of the education on students' careers and personal development. The Process of Evaluation 1. Articulation: The CO and PO of each course is uploaded in college website. 2. Mapping: Establishing a relationship between COs and POs to ensure curriculum relevance. 3. Assessment Design: Creating tools and rubrics for objective measurement of outcomes. The course outcomes, program outcomes and program specific outcomes are measured through the results of end semester exams. It follows mainly two rubrics: qualitative and quantitative.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://bpchalihacollege.org.in/upload/academic_file/1714472432.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

301

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://bpchalihacollege.org.in/upload/sss/Student%20Satisfaction%20Survey%202022-2023.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 31,55,200

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://dbtindia.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

24

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A series of concerted efforts and activities aimed at sensitizing students to social issues, for their holistic development were carried out through collaborative action and community engagement, significant strides were made towards building a more inclusive, equitable, and environmentally sustainable society. These endeavors aimed to raise awareness, engage communities, and foster a sense of responsibility towards our Social issues and Holistic development.

1. World Environment Day - June 5, 2022

2. Street Plays" Under the Sal tree" - 17.12.2022.

3. Har Ghar Tiranga Program - August 14th, 2022:

4. Chief Minister's Institutional Plantation Program - August 12, 2022:

5. Extension Activities carried out to Nearby Schools:

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/evnt.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

409

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well-maintained lush green campus spread over 60 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. The college has 17 departments with 33 classrooms and 11 laboratories.

Classrooms: The college encompasses a 33 number of well-furnished classrooms. Some new

Classrooms are under construction which will be inaugurated shortly.

Laboratories: The college has 11 well-equipped laboratories. All laboratories are operational and well-maintained to carry out curriculum-oriented practicals. These laboratories are utilized for conducting practical classes and also for technology learning & training as a part of teaching content beyond the syllabus.

Seminar Hall: There is one well-equipped seminar hall with LCD projectors. Nearly 70 members can be accommodated in the seminar hall. The hall is regularly used for the purposes of conducting national seminars, presentations, academic discussions etc. s

Computing equipment: The college has sufficient computing facilities with total 84 computers for staff and students. All computers with high-speed internet of 10-60 mbps. Internet facility is available in the campus including labs, offices, classrooms, and a library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NIL](#)

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Regarding the sports facilities at B.P.Chaliha College, there is a large playground of 19,065 sqmeter outdoor games which helps the students to practice and showcase their skills in different games.

The volleyball team of the college has a record of winning three times the best team in the inter-college volleyball competition and having the opportunity to play with different organizations outside the college.

There is a newly constructed Indoor Hall in the college. The Indoor hall is 80 feet (L), 68 feet(B), and 25 feet (H) with a badminton court. Indoor games like carom, chess, ludo, etc. are performed among the students, especially during the college week periods for the overall development of the students.

Regarding cultural activities, there is no such type of scientific platform to perform the cultural activities of the student communities. The cultural activities are generally practiced and performed during the college week and freshman social. Further, the students are encouraged to participate in youth festivals and other related programs. Among the cultural activities

Bhupendra Sangeet, Bishnu Prasad Rabha Sangeet, Jyotiprasad Agarwala Sangeet, Loko Geet, Jikir –Jari, Modern Sangeet, Bihu Dance, Assamese Short Drama are performed among the student communities.

Regarding the Yoga center there is no permanent center in our college but every year the college celebrates Yoga Day on 21st June with students and faculty members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bpchalihacollege.org.in/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bpchalihacollege.org.in/classroom.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

500000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a good collection of books and journals including textbooks of various subjects required for usual academic and programmes. In addition to a good number of periodicals, several newspapers in Assamese and English are available in the library. It provides open access facilities that help easy access and use of the library as a learning knowledge center and the reading area provides an atmosphere conducive to the excitement of mental discovery. The library is using SOUL 2.0 for creating a library database. Various housekeeping activities of the library such as data entry, issue and return and renewal of books, etc are done through SOUL 2.0. One number of server and four numbers of clients are working in SOUL 2.0. Apart from the printed books, the library has access to e-resources of N-List which is a part of an e-shodhsindhu, from which

users can access and download e-books, e-journals, databases, etc. The entire library is under C.C.TV surveillance and fire safety units are also available in the library.

Name of ILMS software: Soul 2.0 Nature of automation (fully or partially): Partially

Version: 2.0Year of Automation:2012

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.bpchalihacollege.org.in/online/d library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.19

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

59

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has continuously been updating IT facilities to meet students and faculty's learning requirements. The college has been upgrading IT facilities as per the needs and requirements of faculty members and students. At present, the college has 84 computers. Almost all the departments have computers having high-speed internet connectivity. EPICENTER in collaboration with BSNL has provided our college with high-speed internet connectivity through optical fiber cable. The maximum bandwidth allocated for a single connection is 200Mbps/ 100Mbps/60Mbps with a 1:1 D/L-U/l ratio. The college has threesmart classrooms and one seminar room enabled with ICT facilities like a projector, personal computer, a sound system, and internet connection. Under the active initiation of college authority, a dynamic institutional website (https://bpcccollege.org.in) has been designed to meet the rising demand. From 2019 hundredpercent of online admission & online renewal admission have been introduced in all programs. The college office also has two photocopy machines and one scanner. Different official e-mail IDs and WhatsApp groups have been created for official in-house communication.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bpchalihacollege.org.in/ https://assamadmission.samarth.ac.in/

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2500000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

It is a part of our policy to maintain smoothly all the infrastructures within the college campus. There is an established system as well as procedure that the Principal along with IQAC and cooperation of the teaching fraternity resorts to and looks into various parameters namely classroom maintenance, laboratory, library, garden, video conferencing facility, Biotech Hub, College Canteen for the fulfillment of physical facilities of the college.

To maintain a healthy atmosphere and to encourage the students, under the leadership of the Principal, the College has taken different initiatives and formed committees of Academic, Disciplinary, Examination, Students ' Grievance Redressal Cell, Career Counselling and Guidance Cell, and Recreation Cell. The principal holds regular meetings with the committees addresses the issues and provides valuable guidance and takes necessary plans. The Academic Committee of the college is responsible for planning the class routines and academic calendar. The Examination Committee helps in the smooth functioning of the examination that is held in the college. The Library Advisory Committee and Administration look after library-related issues such as infrastructure, facilities and services. The College has laboratories in different departments which are maintained by the lab-in-charge under the supervision of the Head of the departments.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[NIL]()

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1124

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

14

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://bpchalihacollege.org.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution plays a pivotal role in fostering students' representation and engagement in diverse administrative, co-curricular, and extracurricular activities. Through established processes and norms, students are provided with opportunities to actively participate in decision-making processes and contribute to the overall governance of the institution.

One of the primary avenues for student representation is through the establishment of a student council or similar governing body. These bodies, comprised of elected student representatives, serve as a platform for voicing student concerns, advocating for their interests, and collaborating with faculty and administration on matters affecting the student body. Students on these councils participate in discussions, propose initiatives, and provide feedback on institutional policies and practices.

Additionally, students are encouraged to engage in various administrative committees and task forces, where they can offer valuable perspectives and insights on issues ranging from academic curriculum development to campus facilities management.

Beyond administrative roles, institutions facilitate students' involvement in a wide array of co-curricular and extracurricular activities, including clubs, societies, sports teams, cultural events, and community service initiatives. These activities not only enrich students' educational experiences but also promote leadership skills, teamwork, and personal development.

By actively involving students in these capacities, the institution fosters a sense of ownership and belonging among the student body, empowers them to take initiative and make meaningful contributions to campus life, and cultivates a vibrant and inclusive learning community. Ultimately, this collaborative approach to student engagement enhances the overall educational experience and contributes to the holistic development of students.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association has been working actively for the development of the student as well as college. But it is yet to register.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Considering the Vision and Mission statements, the college is dedicated to providing quality education to economically underprivileged and geographically isolated persons with increased capacity for scientific temper, rational thinking, and democratic action in every field of life. The institution aims to attain its vision and mission with the combined efforts of all the stakeholders, including the Governing body, teaching and non-teaching staff, alumni, parents, and the student community. The Principal is the executive authority of all concerns related to the academics and Governance of the college. All the academic planning for the year such as curriculum, routine, and maintenance of classes, is discussed with the heads of the departments, and decisions are communicated to the respective faculty members through the heads of the department by the principal. The college offers a congenial environment to bring up students in academic excellence in various fields like sports, music, literature, and culture by constituting several committees or clubs under the leadership of the Principal. Proper authority and responsibility are also delegated to them by the appropriate authority for effective and timely implementation of the perspective plans of the college.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practices of decentralization and participative management aim to ensure the best possible involvement and representation of all the stakeholders of the college in its journey toward excellence. In this regard, two best practices that we would like to mention here:

1. The principal constitutes separately an admission and examination committee involving both teaching and non-teaching staff. The committee takes charge of the entire process of admission and the conduction of the examination. The Principal arranged a meeting with both committees to discuss the general rules and regulations of admission and examination for smooth processing.

2. Every year, the institution holds "College Week," which aims to provide students a platform to develop their ability and expertise in different fields like sports, music, literature, culture, etc. and students are encouraged to participate. The principal, being the Chairman of the college week, assigns one or more teachers as convener(s) to conduct the events. The convener(s) allot some teachers-in-charge in different fields to lead and control the events to be arranged. The teacher-in-charge along with the student union secretary of the respective field designed the event and inspired the students to bring about the best in them.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plans are adopted after the discussion with different cells, committees, and the IQAC of the college. The plan also aims to develop the infrastructure to provide academic and support

facilities to the learners. Some of the strategies are given below-

Academic Plans:

- For the weaker students, remedial classes are set up so they can keep up with the more advanced students.
- To develop the students' presentation skills and knowledge, seminar presentations by the students are arranged departmentally.

Infrastructure Development Plans:

- Provide internet access in most of the departments.
- To increase nos. of classrooms with ICT facilities
- To establish a well-equipped computer lab

Research and Innovations Plans:

- To prepare and update the research agenda of the college outlining the preferred focused areas.
- To create and administer a research fund for facilitating and smooth conduct of research activities of faculty members and students of the college.

Student Support and Progression Plans:

- To provide students with all possible modern physical facilities.
- To prepare students with holistic approaches to prepare for the future as well.

Governance and Leadership Plans:

- To implement a proper decentralization process.
- To empower the teaching and non-teaching staff with modern technology by organizing FDP and capacity-building programs.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the top Executive Body of the institution. The principal plays a vital role in executing all policy decisions and recommendations passed by the governing body (GB) of the college both in academics and in governance. The principal catalyzes all academic and extra-curricular activities by the teaching staff of the college, whereas other administrative activities are coordinated by the office staff. The principal plays a major role in developing a professional community of teachers who guide the students to improve themselves in every possible way. IQAC is one of the institutional bodies formed by teaching and non-teaching staff, students, and some dignitaries from the locality who play an important role in devising and implementing quality initiatives of the college. IQAC is involved in making major decisions for the institute relating to teaching, learning, administration, and governance in collaboration with faculty members. Leading by one coordinator, a core committee is formed that approves the academic programmes and provides appropriate directions.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	https://bpchalihacollege.org.in/organogram.php
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff:

- · Provision of funds from Trust fund contributed by teaching and non-teaching staff at emergency.
- · Canteen facilities.
- · CCTV cameras are installed for the safety and security of everyone on and around the campus.
- · Free Wi-Fi facility is provided to all the employees of the college

Welfare Schemes for non-teaching staff:

- · Provision of funds from Trust fund contributed by teaching and non-teaching staff at emergency.

File Description	Documents
Paste link for additional information	<u>NIL</u>
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File]()
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the rules and regulations prescribed by the Directorate of Higher Education (DHE), Government of Assam for the Performance Appraisal of both teaching and non-teaching staff. Promotions of the teachers are based on the performance-based appraisal system (PBAS) form for the UGC Career Advancement Scheme (CAS) that is based on the API score. The College asks the teachers to prepare a self-evaluation report before submission of AQAR and mandatorily one PBAS before any proposal for promotion under CAS. Both the self-evaluation report and PBAS reveal the involvement of the teacher in academic and non-academic activities. The Principal and IQAC of the college scrutinize the performance followed by a screening committee cum Departmental Promotion Committee (DPC) which is then forwarded to higher authority for proper action.

File Description	Documents
Paste link for additional information	[NIL]()
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited by both internal and external auditors appointed by the governing body of the college and Government auditors. Best attempts are made to incorporate the recommendations of the auditors in subsequent periods.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **The commerce stream is completely self-financed.**
- **The college has two well-maintained fisheries on campus. Every year the college earns some amount of money from these fisheries.**
- **The college has a vermicomposting unit maintained by the Dept. of Botany from which some amount of money has been earned.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC, B.P. Chaliha College was constituted on March 8, 2002.

Since then, the IQAC has been instrumental in upholding and improving the quality of the college and has provided recommendations for quality-improving initiatives in different

aspects. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

1. AQAR preparation.

2. Preparation of Self Study Reports (SSR) of various accreditation bodies like NAAC, Annual Institutional report submission of AISHE.

3. Optimization and integration of modern methods (like the use of ICT, online classes, blended mode of teaching-learning, participative and experiential learning, etc.) of teaching and learning.

5. Monitoring of overall progress by conducting Academic and Administrative Audit,

6. Documentation of the various programmes and activities leading to quality improvement.

7. Digitalization of the central library of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As the college is affiliated with Gauhati University, it follows the Academic Calendar prepared by the university. The academic calendar is strictly followed during the academic year. Every year a joint meeting of parents, students, and teachers is convened by the IQAC of the college to discuss the teaching-learning process. Moreover, the IQAC advises the departments to find out the slow learners and advanced learners based on performance in the internal assessment, group discussions, and departmental seminars and accordingly to take proper methodology like remedial classes for the slow learners.

Advanced learners are also guided by the departments for further improvement, entry into higher education, and career advancement. Furthermore, the college has collaborative partners with many other educational institutes and has consistently promoted student and faculty exchange programmes and seminar programmes. The cross-fertilization of ideas across the institutes contributes to widening the knowledge base and contributes to sustaining a cohesive mutual environment of learning. For the enhancement of quality teaching-learning, ICT classes are also conducted as per the IQAC recommendation. The teaching-learning process is reviewed periodically and improvements are implemented based on the recommendations made by the IQAC.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution organizes awareness campaigns and events such as the International Women's Day celebration to highlight gender issues and celebrate the achievements of women. The college has an Internal complaints committee cell which is working actively towards addressing concerns related to gender-based discrimination and harassment. The college offers support services, including mentorship programs and counseling centers through the Career Guidance and Information Center (CGIC) and the women's cell. These services aim to address the unique needs and challenges faced by female students and staff. To enhance safety and security on campus, the college has installed CCTV surveillance cameras and has a well-defined boundary wall. These measures are in place to ensure the protection and well-being of students. The NCC Unit of the college is actively working towards achieving gender equity by enrolling 33 percent of girls, emphasizing inclusivity and equal opportunities. Both male and female NSS volunteers are actively involved in various initiatives and cleanliness drives. For the convenience and comfort of female students, the college provides a separate common room and three hostels for those coming from distant locations. There are also dedicated washrooms for women staff.

File Description	Documents
Annual gender sensitization action plan	https://bpchalihacollege.org.in/upload/cell_misc/1712742527.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bpchalihacollege.org.in/a_cell.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To promote waste reduction and enhance energy efficiency, the college campus has organized awareness campaigns. The college has adopted various waste management practices, which can be categorized as follows:

1. Management of Solid Waste:The college employs a systematic approach to collecting solid waste, segregating it into wet and dry categories. Waste from all sources, with biodegradable waste being directed to compost pits and vermicomposting units for the production of organic fertilizer and recycling purposes. Non-biodegradable waste generated within the college premises is transferred to designated waste disposal services for proper handling.

2. Biomedical Waste Management: The college's female hostel is equipped with an incinerator dedicated to the safe disposal of sanitary napkins, ensuring the appropriate management of biomedical waste.

3. Electronic Waste Management: Electronic waste is primarily subject to repair procedures. Non-functional electronic components are subsequently sold as scrap.

4. Waste Recycling System:Within the college, a vermicomposting unit operates to facilitate the conversion of decomposable waste materials into valuable organic fertilizer.

5. Hazardous Chemicals and Radioactive Waste: Chemicals from the laboratory are disposed of in a separate tank made of brick and charcoal which acts as adsorbent and is dedicated to the disposal of hazardous chemicals. Importantly, the college does not produce any radioactive waste materials.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>NIL</u>
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit   **D. Any 1 of the above**

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A holistic environment is provided for the students that promotes tolerance for linguistic, cultural, regional, socioeconomic, and

other diversity. The following are a few administrative and educational initiatives in this direction: To promote tolerance and harmony towards each other many cultural activities such as college week, cultural rallies, and college freshmen social are organized in the institution. Different sports activities are also organized during the college week to eradicate the diversity among the students. The NCC Cadets take part in various camps which give them exposure to different linguistic and cultural differences and increase their feeling of unity and nationalism among the students. The college also celebrates national festivals and occasions such as Mother Tongue Day, Saraswati puja, Biswa Nabi divas, Students Day, etc. to promote constructive relationships between individuals with various social, cultural, and religious backgrounds. With such initiatives, the students develop harmony and tolerance towards different cultural, regional, and linguistic diversities. The core value of the college is displayed in front of the administrative building and the college code of conduct is uploaded to the college website and all the students are required to follow it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts several activities to sensitize students and employees to promote constitutional obligations: the values, rights, duties, and responsibilities of citizens. This is done through the curriculum as well as through extra-curricular activities. Constitution Day is celebrated on 26th November to commemorate the adoption of the Constitution of India and the rights and duties of citizens. The institution also celebrates Republic Day on 26th January by organizing activities highlighting the importance of the Indian Constitution. Independence Day is also celebrated every year to highlight the struggle for freedom and the importance of the Indian constitution. Elections are conducted by the institution with the participation of staff. Plantation Programme is also conducted in the institution and as a part of this effort, the college's Eco-club, NCC, and NSS units have been participating in various community outreach programs, such as plantation programs and cleanliness drives, which help students understand their roles and

responsibilities. Several subjects offered cover constitutional obligations that are intended to sensitize students. Also, all students take a course on Environmental studies in their first year which gives them insight into environmental acts, the Wildlife Protection Act, the Forest Act and global environmental concerns, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the year, our institution demonstrates a dedicated commitment to celebrating and organizing national and international commemorative days, events, and festivals. With meticulous planning and enthusiasm, we curate a diverse range of activities that reflect our values and promote cultural understanding.

On national commemorative days, such as Independence Day, Republic Day, National Science Day, Librarians Day, Constitution Day, National Mathematics Day, and Students Day we host events that honor our country's history and achievements. These may include flag-raising ceremonies, guest speakers, cultural performances, and educational workshops.

Internationally, we actively participate in events like International Women's Day, and World Environment Day, among others. Through panel discussions, awareness campaigns, film screenings, and community service initiatives, we engage our stakeholders in global issues and foster a sense of solidarity with people worldwide.

Through these efforts, our institution not only commemorates significant occasions but also cultivates an environment of unity, understanding, and respect. We believe that by coming together to recognize and celebrate our shared humanity, we can inspire positive change and build a brighter future for generations to come.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE – 1

Title: Holistic development of the institution and its contribution to the society

In today's rapidly evolving world, education must go beyond the mere transmission of information within classroom walls. Students need opportunities to engage with real-world challenges, develop critical thinking skills, and cultivate holistic competencies such as communication, collaboration, creativity, and adaptability. The Holistic Endeavor initiative recognizes the importance of integrating experiential learning, community engagement, and personal growth into the educational journey to prepare students for

success in the present world.

BEST PRACTICE — 2

Title: Sustainable Horizons: Building a Clean and Green Campus Community.

Clean and green campus practices are essential in modern-day educational institutions to act as pioneers in the conservation of the environment and raise awareness in society. Institutions of higher education have a unique opportunity to lead by example in adopting green and clean practices. These practices align with global sustainability goals, such as the United Nations Sustainable Development Goals, and are in response to the pressing need to address climate change and resource depletion. A green and clean campus not only benefits the environment but also promotes a healthy and vibrant community for students, faculty, and staff. By implementing best practices for sustainability, campuses can reduce their ecological footprint and inspire individuals to become stewards of the environment. Here, we delve into the strategies and initiatives that contribute to creating a green and clean campus environment.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nestled in the tranquil environs of Nagarbera, B. P. Chaliha College is a beacon of academic distinction and diversity. Founded in 1972 in honor of former chief minister Bimala Prasad Chaliha, the college signifies a strong commitment to community development and education. Its location at the convergence of Kamrup, Goalpara, and Barpeta districts symbolizes its role as a cultural melting pot.

The college embraces students from diverse backgrounds, fostering a rich tapestry of cultural exchange. It serves as a welcoming abode for individuals representing various religions, ethnicities, and family backgrounds. Additionally, B. P. Chaliha College fulfills its social responsibility by providing quality education to socio-economically disadvantaged communities.

Academically, the institution offers a wide range of undergraduate courses and innovative academic initiatives. Facilities such as a well-equipped library and modern technological amenities ensure a conducive learning environment. Moreover, the college accommodates diverse learning needs through vocational programs and distance learning options.

In conclusion, B. P. Chaliha College goes beyond traditional educational norms, embodying a commitment to diversity, inclusivity, and academic excellence. It nurtures compassionate individuals prepared to make meaningful contributions to society's evolving landscape.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college ensures effective curriculum delivery and documentation through systematic and strategic mechanisms which are transparent in nature. The college follows the Academic calendar issued by Gauhati University and executes it rigorously. The head of departments distribute papers and review the progress of syllabus. Periodic assessment of curriculum delivery is done. Chalk and board teaching method is basically followed to deliver information among the students in our institution. Lecture method along with notes wherever it's required is provided to the students. For proper delivery of curriculum our faculty tries to organize different activities such as seminars, project work, tutorials, assignments, group discussion Etc. These help to understand the practical knowledge of respective subject. We also arrange educational tours to provide field knowledge in respective subjects to students. Online platforms such as YOUTUBE, whatsapp etc. are used for effective teaching. Faculties also upload ICT based materials on the college website. Each department maintains a departmental library to facilitate the students to access to latest books. The books are issued to the students as and when needed by them and record of the same is maintained by all the departments. IQAC periodically assessed the progress and takes feedback from stakeholders.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each new session and semester, Gauhati University (GU) notifies an academic calendar for all the programmes. Our college strictly follows this calendar and plans all its activities accordingly including the conduct of Continuous Internal Evaluation (CIE). The academic activities,

CIE and all other activities are conducted in adherence to the calendar prepared by the college on the basis of the calendar prepared by the affiliating university. The academic calendar helps faculty members to plan their respective course delivery, research work, academic and other co-curricular activities.

Internal assessment tests, group discussions, assignments, quizzes and seminars are the part of CIE of students. All faculty members of the college prepare their own question papers for internal assessment on the basis of syllabus. Evaluation of answer scripts is also carried out by the respective faculty members of each department. Continuous evaluation and assessments are also done for laboratory course, project work and seminars. Conduction of laboratory experiments as well as viva, submission of records etc. are the major components of laboratory course evaluation. The Principal and IQAC, through the academic committee meetings, frequently review the semester's progress and provide suitable suggestion at departmental and individual level.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://bpchalihacollege.org.in/upload/acalendar/Academic%20Calender%202022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

44

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

44

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college takes efforts for integration of ethical and human values through different extra-curricular activities. Programmes conducted under different units like NSS, NCC, Eco Club, Science forum and different departments. National festivals like Independence Day and Republic Day serve as a platform to enlighten patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programmes, Medical check-up camps, Voter's awareness program, Blood donation camps, etc. Swarsawati Puja and Biswa Nabi Divas are equally celebrated and participated by all section of the students and faculty members annually in the college. This type of celebrations not only increase students' knowledge but also enhances unity in diversity. College has initiated measures to sensitize gender equality amongst the stakeholders through curricular and co-curricular activities. College makes concerted efforts to create a congenial environment free from gender discrimination through mutual respect. Different programmes are conducted in annual International women's day where all male can equally participate with female. Environment awareness is inculcated in students by different means. Environment study is a part of the curriculum of the university. Environment day is annually celebrated with enthusiasm. Students are made aware about the importance of preserving the environment.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

248

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://bpchalihacollege.org.in/upload/sss /Student%20Satisfaction%20Survey%202022-20 23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

670

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of the academic session the college organizes an induction programme to orient the newly admitted students about the course and guidelines of the college. Under the mentor-mentee programme the students have been divided in the ratio of 1:20 i.e., 20 mentees under one mentor teacher. During regular classroom activities, faculties regularly monitor students learning level of difficulties in understanding their lessons, and accordingly if required they explain in easier methods. Following measures are undertaken to improve slow and advanced learners learning outcomes.

Programmes for Advanced Learners

- **Their concerned teachers suggested reference books, library works, seminar presentations, and project works.**
- **Reference books and other advanced material related to the prescribed subject are provided to enhance their learning levels.**

Slow learners are identified based on their performance in sessional (internal) examinations. Special measures are taken to enhance the abilities of slow learners.

Programmes for Slow learners:

- **Most of the students are from Assamese medium background. Personal care is taken for all slow learners.**
- **Remedial classes are also taken for weak students.**
- **After identifying the learning levels, personal counselling is conducted by the faculties.**
- **Slow learners are motivated and encouraged to take NSS and NCC as their co-curricular activities. Also encouraged to choose sports or games.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1234	**60**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In case of student centric methods for enhancement of learning experience, the BP Chaliha College, Nagarbera mainly focuses on creative and innovative ways of disseminating, sharing and facilitating knowledge and overall development in students.

Course Delivery Methods Practiced: ICT based classroom (visual and auditory), Blackboard method of classroom teaching, Group Discussions, Seminars and Webinars, Departmental field based Projects and field study etc. Students apply the knowledge learnt in class and during field data collection and report writing for the Departmental research projects for experiential learning. Field Visits and excursion trips to significant sites are arranged regularly by several departments like Geography, Economic, and Botany etc.

The Central Library of BP Chaliha College, Nagarbera is equipped with N-List facility. Besides, teachers inform and make the students learn about E-learning tools like NPTEL, SWAYAM etc. The College has developed e-resource depository in the college website. The College has created different social media platforms like whatsApp/Facebook link for knowledge sharing.

Experiential Learning Internship/On-the-job training/vocational training is arranged. BP Chaliha College, Nagarbera encourages Participative/Collaborative Learning among the students through

Invited talk by experts and alumni through both online and offline platform. Exhibiting talents of the students at inter-college, state and local competitions and conclave. Thus, the college practices a teaching methodology which focuses on imparting education through a student centric approach.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://bpchalihacollege.org.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching fraternity at BPCC prioritizes enhancing the teaching-learning process through the integration of Information and Communication Technology (ICT) resources. Utilizing tools like Microsoft PowerPoint, Google Classroom, Google Meet, and Zoom, along with hardware such as smart boards and projectors, faculty members create engaging learning environments. They incorporate online resources like electronic books, educational websites, and platforms such as YouTube to cater to diverse learning styles. Interactive methods like multimedia presentations and simulations aid in presenting complex ideas effectively, enhancing comprehension and retention.

Google Meet and Zoom are utilized for test administration and lecture delivery, while platforms like WhatsApp groups facilitate communication and information sharing. Various online tools such as whiteboards in Microsoft Teams and Google Classroom are employed for teaching problem-solving subjects. Teaching materials are uploaded in advance on the college's Learning Management System (LMS), facilitating e-assignments and tests. Additionally, activities like project presentations, debates, and group discussions are conducted online. Departments organize webinars, workshops, and guest lectures to update students on core subject developments, fostering a multimedia approach that captures attention and improves information retention.

File Description	Documents
Upload any additional information	[View File](View%20File)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://bpchalihacollege.org.in/classroom.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](View%20File)
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](View%20File)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](View%20File)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1014

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent and robust mechanism for internal assessment encompasses various vital elements. It begins with establishing clear criteria for assessment, ensuring that both students and instructors understand the standards for evaluation. Assessment should be conducted regularly throughout the learning process, employing diverse modes such as exams, presentations, projects, and group work to evaluate different skills and knowledge areas. Transparency is crucial, with assessment criteria communicated clearly to all stakeholders. Constructive feedback should accompany assessments, fostering student improvement. Fairness and consistency are paramount, necessitating uniform standards and grading practices. Alignment with learning objectives ensures assessments measure desired outcomes effectively. The mechanism should be adaptable to accommodate diverse learning contexts and student needs.

B.P. Chaliha College integrates these components into its internal assessment practices, ensuring transparency and support for student learning and success. Each department continuously assesses students through various methods, adhering to guidelines set by Gauhati University. Internal exam results, along with teacher evaluations of assignments and projects, inform student evaluations. Departments appoint teachers to oversee assessment processes, maintaining transparency. The college's academic programs follow the curriculum outlined by Gauhati University, ensuring consistency and alignment with broader educational objectives.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Ensuring transparent and efficient handling of internal examination-related grievances is imperative for fostering trust and fairness within educational institutions. Key mechanisms to achieve this include establishing a Grievance Redressal Committee (GRC) comprising diverse members, facilitating clear communication channels for grievance submission, and setting specific timelines for resolution stages. Transparency in the investigation process, providing opportunities for response, and making fair decisions based on evidence are essential. Prompt notification of outcomes and an appeals process further enhance fairness. Continuous evaluation of the grievance redressal mechanism is vital for ongoing improvement.

B.P. Chaliha College endeavors to adhere to these principles in addressing internal examination grievances. Alongside the Grievance Redressal Cell, a statutory examination board overseen by the Principal manages internal assessment processes, ensuring transparency. Teachers meticulously evaluate sessional examination scripts, engaging students in result discussions and verification. Head of Departments personally supervise grievance resolution, although grievances are rare. The institution follows guidelines set by Gauhati University for internal assessments, maintaining standards. This comprehensive approach aims to swiftly and effectively resolve grievances, upholding integrity in the examination process.

File Description	Documents
Any additional information	[View File]
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In educational institutions, the awareness of stated program and course outcomes among teachers and students is vital for effective learning and teaching. Program outcomes define the overarching objectives of academic programs, detailing the knowledge, skills, and competencies students should acquire. Similarly, course outcomes specify the learning goals for individual courses. For teachers, understanding these outcomes is crucial for designing curriculum, selecting appropriate teaching methods, and assessing student progress. Aligning teaching strategies with stated outcomes ensures that instruction is targeted towards achieving desired learning objectives. Likewise, for students, awareness of program and course outcomes empowers them to take responsibility for their learning journey. It helps them set clear academic goals, track their progress, and engage actively in their studies. Moreover, knowing the expected outcomes enhances motivation and provides context for the relevance of their coursework.

The course outcomes of each course are uploaded in the departmental page of the college website. At the beginning of each semester an orientation is organized by each department to make the students aware of the course outcomes and program outcomes.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	https://bpchalihacollege.org.in/department.php
Upload COs for all courses (exemplars from Glossary)	[View File]

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the realm of higher education, the systematic evaluation of Programme Outcomes (POs) and Course Outcomes (COs) is a cornerstone of academic excellence and continuous improvement. This process not only aligns with accreditation standards but also ensures that the educational offerings meet the evolving demands of the industry and society. Defining Programme and Course Outcomes Programme Outcomes are overarching statements that articulate the knowledge, skills, and attitudes that students are expected to possess upon completing a degree program. Course Outcomes are more granular, detailing the specific abilities that students should acquire through individual courses. The Evaluation Mechanism B P Chaliha College employ a variety of methods to evaluate the attainment of POs and COs: • Direct Assessments: These include exams, projects, and practicals that directly measure students' competencies against the COs and, by extension, the POs. • Indirect Assessments: Surveys, feedback, and alumni testimonials offer insights into the long-term impact of the education on students' careers and personal development. The Process of Evaluation 1. Articulation: The CO and PO of each course is uploaded in college website. 2. Mapping: Establishing a relationship between COs and POs to ensure curriculum relevance. 3. Assessment Design: Creating tools and rubrics for objective measurement of outcomes. The course outcomes, program outcomes and program specific outcomes are measured through the results of end semester exams. It follows mainly two rubrics: qualitative and quantitative.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://bpchalihacollege.org.in/upload/academic_file/1714472432.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

301

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://bpchalihacollege.org.in/upload/sss/Student%20Satisfaction%20Survey%202022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Rs. 31,55,200

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://dbtindia.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

24

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

`24`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

`A series of concerted efforts and activities aimed at sensitizing students to social issues, for their holistic development were carried out through collaborative action and community engagement, significant strides were made towards building a more inclusive, equitable, and environmentally sustainable society. These endeavors aimed to raise awareness, engage communities, and foster a sense of responsibility towards our Social issues and Holistic development.`

`1. World Environment Day - June 5, 2022`

`2. Street Plays" Under the Sal tree" - 17.12.2022.`

`3. Har Ghar Tiranga Program - August 14th, 2022:`

`4. Chief Minister's Institutional Plantation Program - August 12, 2022:`

`5. Extension Activities carried out to Nearby Schools:`

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/evnt.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

409

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well-maintained lush green campus spread over 60 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities. The college has 17 departments with 33 classrooms and 11 laboratories.

Classrooms: The college encompasses a 33 number of well-furnished classrooms. Some new

Classrooms are under construction which will be inaugurated shortly.

Laboratories: The college has 11 well-equipped laboratories. All laboratories are operational and well-maintained to carry out curriculum-oriented practicals. These laboratories are utilized for conducting practical classes and also for technology learning & training as a part of teaching content beyond the syllabus.

Seminar Hall: There is one well-equipped seminar hall with LCD projectors. Nearly 70 members can be accommodated in the seminar hall. The hall is regularly used for the purposes of conducting national seminars, presentations, academic discussions etc. s

Computing equipment: The college has sufficient computing facilities with total 84 computers for staff and students. All computers with high-speed internet of 10-60 mbps. Internet facility is available in the campus including labs, offices, classrooms, and a library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Regarding the sports facilities at B.P.Chaliha College, there is a large playground of 19,065 sqmeter outdoor games which helps the students to practice and showcase their skills in different games. The volleyball team of the college has a record of winning

three times the best team in the inter-college volleyball competition and having the opportunity to play with different organizations outside the college.

There is a newly constructed Indoor Hall in the college. The Indoor hall is 80 feet (L), 68 feet(B), and 25 feet (H) with a badminton court. Indoor games like carom, chess, ludo, etc. are performed among the students, especially during the college week periods for the overall development of the students.

Regarding cultural activities, there is no such type of scientific platform to perform the cultural activities of the student communities. The cultural activities are generally practiced and performed during the college week and freshman social. Further, the students are encouraged to participate in youth festivals and other related programs. Among the cultural activities

Bhupendra Sangeet, Bishnu Prasad Rabha Sangeet, Jyotiprasad Agarwala Sangeet, Loko Geet, Jikir –Jari, Modern Sangeet, Bihu Dance, Assamese Short Drama are performed among the student communities.

Regarding the Yoga center there is no permanent center in our college but every year the college celebrates Yoga Day on 21st June with students and faculty members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://bpchalihacollege.org.in/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://bpchalihacollege.org.in/classroom.php</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

500000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has a good collection of books and journals including textbooks of various subjects required for usual academic and programmes. In addition to a good number of periodicals, several newspapers in Assamese and English are available in the library. It provides open access facilities that help easy access and use of the library as a learning knowledge center and the reading area provides an atmosphere conducive to the excitement of mental discovery. The library is using SOUL 2.0 for creating a library database. Various housekeeping activities of the library such as data entry, issue and return and renewal of books, etc are done through SOUL 2.0. One number of server and four numbers of clients are working in SOUL 2.0. Apart from the printed books, the library has access to e-resources of N-List which is a part

of an e-shodhsindhu, from which users can access and download e-books, e-journals, databases, etc. The entire library is under C.C.TV surveillance and fire safety units are also available in the library.

Name of ILMS software: Soul 2.0 Nature of automation (fully or partially): Partially

Version: 2.0Year of Automation:2012

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.bpchalihacollege.org.in/online/dlibrary.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.19

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

59

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has continuously been updating IT facilities to meet students and faculty's learning requirements. The college has been upgrading IT facilities as per the needs and requirements of faculty members and students. At present, the college has 84 computers. Almost all the departments have computers having high-speed internet connectivity. EPICENTER in collaboration with BSNL has provided our college with high-speed internet connectivity through optical fiber cable. The maximum bandwidth allocated for a single connection is 200Mbps/ 100Mbps/60Mbps with a 1:1 D/L-U/l ratio. The college has threesmart classrooms and one seminar room enabled with ICT facilities like a projector, personal computer, a sound system, and internet connection. Under the active initiation of college authority, a dynamic institutional website (https://bpcccollege.org.in) has been designed to meet the rising demand. From 2019 hundredpercent of online admission & online renewal admission have been introduced in all programs. The college office also has two photocopy machines and one scanner. Different official e-mail IDs and WhatsApp groups have been created for official in-house communication.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bpchalihacollege.org.in/ https://assamadmission.samarth.ac.in/

4.3.2 - Number of Computers

84

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2500000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

It is a part of our policy to maintain smoothly all the infrastructures within the college campus. There is an established system as well as procedure that the Principal along with IQAC and cooperation of the teaching fraternity resorts to and looks into various parameters namely classroom maintenance, laboratory, library, garden, video conferencing facility, Biotech Hub, College Canteen for the fulfillment of physical facilities of the college. To maintain a healthy atmosphere and to encourage the students, under the leadership of the Principal, the College has taken different initiatives and formed committees of Academic, Disciplinary, Examination, Students ' Grievance Redressal Cell, Career Counselling and Guidance Cell, and Recreation Cell. The principal holds regular meetings with the committees addresses the issues and provides valuable guidance and takes necessary plans. The Academic Committee of the college is responsible for planning the class routines and academic calendar. The Examination Committee helps in the smooth functioning of the examination that is held in the college. The Library Advisory Committee and Administration look after library-related issues such as infrastructure, facilities and services. The College has laboratories in different departments which are maintained by the lab-in-charge under the supervision of the Head of the departments.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[NIL]()

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1124

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

14

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://bpchalihacollege.org.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

28

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution plays a pivotal role in fostering students' representation and engagement in diverse administrative, co-curricular, and extracurricular activities. Through established processes and norms, students are provided with opportunities to actively participate in decision-making processes and contribute to the overall governance of the institution.

One of the primary avenues for student representation is through the establishment of a student council or similar governing body. These bodies, comprised of elected student representatives, serve

as a platform for voicing student concerns, advocating for their interests, and collaborating with faculty and administration on matters affecting the student body. Students on these councils participate in discussions, propose initiatives, and provide feedback on institutional policies and practices.

Additionally, students are encouraged to engage in various administrative committees and task forces, where they can offer valuable perspectives and insights on issues ranging from academic curriculum development to campus facilities management.

Beyond administrative roles, institutions facilitate students' involvement in a wide array of co-curricular and extracurricular activities, including clubs, societies, sports teams, cultural events, and community service initiatives. These activities not only enrich students' educational experiences but also promote leadership skills, teamwork, and personal development.

By actively involving students in these capacities, the institution fosters a sense of ownership and belonging among the student body, empowers them to take initiative and make meaningful contributions to campus life, and cultivates a vibrant and inclusive learning community. Ultimately, this collaborative approach to student engagement enhances the overall educational experience and contributes to the holistic development of students.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association has been working actively for the development of the student as well as college. But it is yet to register.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Considering the Vision and Mission statements, the college is dedicated to providing quality education to economically underprivileged and geographically isolated persons with increased capacity for scientific temper, rational thinking, and

democratic action in every field of life. The institution aims to attain its vision and mission with the combined efforts of all the stakeholders, including the Governing body, teaching and non-teaching staff, alumni, parents, and the student community. The Principal is the executive authority of all concerns related to the academics and Governance of the college. All the academic planning for the year such as curriculum, routine, and maintenance of classes, is discussed with the heads of the departments, and decisions are communicated to the respective faculty members through the heads of the department by the principal. The college offers a congenial environment to bring up students in academic excellence in various fields like sports, music, literature, and culture by constituting several committees or clubs under the leadership of the Principal. Proper authority and responsibility are also delegated to them by the appropriate authority for effective and timely implementation of the perspective plans of the college.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The practices of decentralization and participative management aim to ensure the best possible involvement and representation of all the stakeholders of the college in its journey toward excellence. In this regard, two best practices that we would like to mention here:

1. The principal constitutes separately an admission and examination committee involving both teaching and non-teaching staff. The committee takes charge of the entire process of admission and the conduction of the examination. The Principal arranged a meeting with both committees to discuss the general rules and regulations of admission and examination for smooth processing.

2. Every year, the institution holds "College Week," which aims to provide students a platform to develop their ability and expertise in different fields like sports, music, literature,

culture, etc. and students are encouraged to participate. The principal, being the Chairman of the college week, assigns one or more teachers as convener(s) to conduct the events. The convener(s) allot some teachers-in-charge in different fields to lead and control the events to be arranged. The teacher-in-charge along with the student union secretary of the respective field designed the event and inspired the students to bring about the best in them.

File Description	Documents
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plans are adopted after the discussion with different cells, committees, and the IQAC of the college. The plan also aims to develop the infrastructure to provide academic and support facilities to the learners. Some of the strategies are given below-

Academic Plans:

- For the weaker students, remedial classes are set up so they can keep up with the more advanced students.
- To develop the students' presentation skills and knowledge, seminar presentations by the students are arranged departmentally.

Infrastructure Development Plans:

- Provide internet access in most of the departments.
- To increase nos. of classrooms with ICT facilities
- To establish a well-equipped computer lab

Research and Innovations Plans:

- To prepare and update the research agenda of the college outlining the preferred focused areas.
- To create and administer a research fund for facilitating and smooth conduct of research activities of faculty members and students of the college.

Student Support and Progression Plans:

- **To provide students with all possible modern physical facilities.**
- **To prepare students with holistic approaches to prepare for the future as well.**

Governance and Leadership Plans:

- **To implement a proper decentralization process.**
- **To empower the teaching and non-teaching staff with modern technology by organizing FDP and capacity-building programs.**

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://bpchalihacollege.org.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body is the top Executive Body of the institution. The principal plays a vital role in executing all policy decisions and recommendations passed by the governing body (GB) of the college both in academics and in governance. The principal catalyzes all academic and extra-curricular activities by the teaching staff of the college, whereas other administrative activities are coordinated by the office staff. The principal plays a major role in developing a professional community of teachers who guide the students to improve themselves in every possible way. IQAC is one of the institutional bodies formed by teaching and non-teaching staff, students, and some dignitaries from the locality who play an important role in devising and implementing quality initiatives of the college. IQAC is involved in making major decisions for the institute relating to teaching, learning, administration, and governance in collaboration with faculty members. Leading by one coordinator, a core committee is formed that approves the academic programmes and provides appropriate directions.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	https://bpchalihacollege.org.in/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Schemes for Teaching Staff:

- · **Provision of funds from Trust fund contributed by teaching and non-teaching staff at emergency.**
- · **Canteen facilities.**
- · **CCTV cameras are installed for the safety and security of everyone on and around the campus.**
- · **Free Wi-Fi facility is provided to all the employees of the college**

Welfare Schemes for non-teaching staff:

- · **Provision of funds from Trust fund contributed by teaching and non-teaching staff at emergency.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows the rules and regulations prescribed by the Directorate of Higher Education (DHE), Government of Assam for the Performance Appraisal of both teaching and non-teaching staff. Promotions of the teachers are based on the performance-

based appraisal system (PBAS) form for the UGC Career Advancement Scheme (CAS) that is based on the API score. The College asks the teachers to prepare a self-evaluation report before submission of AQAR and mandatorily one PBAS before any proposal for promotion under CAS. Both the self-evaluation report and PBAS reveal the involvement of the teacher in academic and non-academic activities. The Principal and IQAC of the college scrutinize the performance followed by a screening committee cum Departmental Promotion Committee (DPC) which is then forwarded to higher authority for proper action.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited by both internal and external auditors appointed by the governing body of the college and Government auditors. Best attempts are made to incorporate the recommendations of the auditors in subsequent periods.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **The commerce stream is completely self-financed.**
- **The college has two well-maintained fisheries on campus. Every year the college earns some amount of money from these fisheries.**
- **The college has a vermicomposting unit maintained by the Dept. of Botany from which some amount of money has been earned.**

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC, B.P. Chaliha College was constituted on March 8, 2002. Since then, the IQAC has been instrumental in upholding and improving the quality of the college and has provided recommendations for quality-improving initiatives in different

aspects. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

1. AQAR preparation.

2. Preparation of Self Study Reports (SSR) of various accreditation bodies like NAAC, Annual Institutional report submission of AISHE.

3. Optimization and integration of modern methods (like the use of ICT, online classes, blended mode of teaching-learning, participative and experiential learning, etc.) of teaching and learning.

5. Monitoring of overall progress by conducting Academic and Administrative Audit,

6. Documentation of the various programmes and activities leading to quality improvement.

7. Digitalization of the central library of the college.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As the college is affiliated with Gauhati University, it follows the Academic Calendar prepared by the university. The academic calendar is strictly followed during the academic year. Every year a joint meeting of parents, students, and teachers is convened by the IQAC of the college to discuss the teaching-learning process. Moreover, the IQAC advises the departments to find out the slow learners and advanced learners based on performance in the internal assessment, group discussions, and departmental seminars and accordingly to take proper methodology like remedial classes for the slow learners. Advanced learners are also guided by the departments for further improvement, entry into higher education, and career advancement. Furthermore, the college has collaborative partners with many other educational institutes and has consistently promoted student and faculty exchange programmes and seminar programmes. The cross-fertilization of ideas across the institutes contributes to widening the knowledge base and contributes to sustaining a cohesive mutual environment of learning. For the enhancement of quality teaching-learning, ICT classes are also conducted as per the IQAC recommendation. The teaching-learning process is reviewed periodically and improvements are implemented based on the recommendations made by the IQAC.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **B. Any 3 of the above** |

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution organizes awareness campaigns and events such as the International Women's Day celebration to highlight gender issues and celebrate the achievements of women. The college has an Internal complaints committee cell which is working actively towards addressing concerns related to gender-based discrimination and harassment. The college offers support services, including mentorship programs and counseling centers through the Career Guidance and Information Center (CGIC) and the women's cell. These services aim to address the unique needs and challenges faced by female students and staff. To enhance safety

and security on campus, the college has installed CCTV surveillance cameras and has a well-defined boundary wall. These measures are in place to ensure the protection and well-being of students. The NCC Unit of the college is actively working towards achieving gender equity by enrolling 33 percent of girls, emphasizing inclusivity and equal opportunities. Both male and female NSS volunteers are actively involved in various initiatives and cleanliness drives. For the convenience and comfort of female students, the college provides a separate common room and three hostels for those coming from distant locations. There are also dedicated washrooms for women staff.

File Description	Documents
Annual gender sensitization action plan	https://bpchalihacollege.org.in/upload/cell_misc/1712742527.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bpchalihacollege.org.in/a_cell.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To promote waste reduction and enhance energy efficiency, the college campus has organized awareness campaigns. The college has adopted various waste management practices, which can be categorized as follows:

1. Management of Solid Waste: The college employs a systematic approach to collecting solid waste, segregating it into wet and dry categories. Waste from all sources, with biodegradable waste being directed to compost pits and vermicomposting units for the production of organic fertilizer and recycling purposes. Non-biodegradable waste generated within the college premises is transferred to designated waste disposal services for proper handling.

2. Biomedical Waste Management: The college's female hostel is equipped with an incinerator dedicated to the safe disposal of sanitary napkins, ensuring the appropriate management of biomedical waste.

3. Electronic Waste Management: Electronic waste is primarily subject to repair procedures. Non-functional electronic components are subsequently sold as scrap.

4. Waste Recycling System: Within the college, a vermicomposting unit operates to facilitate the conversion of decomposable waste materials into valuable organic fertilizer.

5. Hazardous Chemicals and Radioactive Waste: Chemicals from the laboratory are disposed of in a separate tank made of brick and charcoal which acts as adsorbent and is dedicated to the disposal of hazardous chemicals. Importantly, the college does not produce any radioactive waste materials.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly,	A. Any 4 or all of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

A holistic environment is provided for the students that promotes tolerance for linguistic, cultural, regional, socioeconomic, and other diversity. The following are a few administrative and educational initiatives in this direction: To promote tolerance and harmony towards each other many cultural activities such as college week, cultural rallies, and college freshmen social are organized in the institution. Different sports activities are also organized during the college week to eradicate the diversity among the students. The NCC Cadets take part in various camps which give them exposure to different linguistic and cultural differences and increase their feeling of unity and nationalism among the students. The college also celebrates national festivals and occasions such as Mother Tongue Day, Saraswati puja, Biswa Nabi divas, Students Day, etc. to promote constructive relationships between individuals with various social, cultural, and religious backgrounds. With such initiatives, the students develop harmony and tolerance towards different cultural, regional, and linguistic diversities. The

core value of the college is displayed in front of the administrative building and the college code of conduct is uploaded to the college website and all the students are required to follow it.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts several activities to sensitize students and employees to promote constitutional obligations: the values, rights, duties, and responsibilities of citizens. This is done through the curriculum as well as through extra-curricular activities. Constitution Day is celebrated on 26th November to commemorate the adoption of the Constitution of India and the rights and duties of citizens. The institution also celebrates Republic Day on 26th January by organizing activities highlighting the importance of the Indian Constitution. Independence Day is also celebrated every year to highlight the struggle for freedom and the importance of the Indian constitution. Elections are conducted by the institution with the participation of staff. Plantation Programme is also conducted in the institution and as a part of this effort, the college's Eco-club, NCC, and NSS units have been participating in various community outreach programs, such as plantation programs and cleanliness drives, which help students understand their roles and responsibilities. Several subjects offered cover constitutional obligations that are intended to sensitize students. Also, all students take a course on Environmental studies in their first year which gives them insight into environmental acts, the Wildlife Protection Act, the Forest Act and global environmental concerns, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Throughout the year, our institution demonstrates a dedicated commitment to celebrating and organizing national and international commemorative days, events, and festivals. With meticulous planning and enthusiasm, we curate a diverse range of activities that reflect our values and promote cultural understanding.

On national commemorative days, such as Independence Day, Republic Day, National Science Day, Librarians Day, Constitution Day, National Mathematics Day, and Students Day we host events

that honor our country's history and achievements. These may include flag-raising ceremonies, guest speakers, cultural performances, and educational workshops.

Internationally, we actively participate in events like International Women's Day, and World Environment Day, among others. Through panel discussions, awareness campaigns, film screenings, and community service initiatives, we engage our stakeholders in global issues and foster a sense of solidarity with people worldwide.

Through these efforts, our institution not only commemorates significant occasions but also cultivates an environment of unity, understanding, and respect. We believe that by coming together to recognize and celebrate our shared humanity, we can inspire positive change and build a brighter future for generations to come.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE – 1

Title: Holistic development of the institution and its contribution to the society

In today's rapidly evolving world, education must go beyond the mere transmission of information within classroom walls. Students need opportunities to engage with real-world challenges, develop critical thinking skills, and cultivate holistic competencies such as communication, collaboration, creativity, and adaptability. The Holistic Endeavor initiative recognizes the importance of integrating experiential learning, community engagement, and personal growth into the educational journey to

prepare students for success in the present world.

BEST PRACTICE – 2

Title: Sustainable Horizons: Building a Clean and Green Campus Community.

Clean and green campus practices are essential in modern-day educational institutions to act as pioneers in the conservation of the environment and raise awareness in society. Institutions of higher education have a unique opportunity to lead by example in adopting green and clean practices. These practices align with global sustainability goals, such as the United Nations Sustainable Development Goals, and are in response to the pressing need to address climate change and resource depletion. A green and clean campus not only benefits the environment but also promotes a healthy and vibrant community for students, faculty, and staff. By implementing best practices for sustainability, campuses can reduce their ecological footprint and inspire individuals to become stewards of the environment. Here, we delve into the strategies and initiatives that contribute to creating a green and clean campus environment.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nestled in the tranquil environs of Nagarbera, B. P. Chaliha College is a beacon of academic distinction and diversity. Founded in 1972 in honor of former chief minister Bimala Prasad Chaliha, the college signifies a strong commitment to community development and education. Its location at the convergence of Kamrup, Goalpara, and Barpeta districts symbolizes its role as a cultural melting pot.

The college embraces students from diverse backgrounds, fostering a rich tapestry of cultural exchange. It serves as a welcoming abode for individuals representing various religions, ethnicities, and family backgrounds. Additionally, B. P. Chaliha College fulfills its social responsibility by providing quality

education to socio-economically disadvantaged communities.

Academically, the institution offers a wide range of undergraduate courses and innovative academic initiatives. Facilities such as a well-equipped library and modern technological amenities ensure a conducive learning environment. Moreover, the college accommodates diverse learning needs through vocational programs and distance learning options.

In conclusion, B. P. Chaliha College goes beyond traditional educational norms, embodying a commitment to diversity, inclusivity, and academic excellence. It nurtures compassionate individuals prepared to make meaningful contributions to society's evolving landscape.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To submit AQAR on time and start the process for NAAC assessment and accreditation for 3rd cycle.
2. To participate in the NIRF ranking process.
3. To start more add-on courses to develop the skills of the learners.
4. To develop a student feedback system as per NAAC modules.
5. To conduct Academic and Administrative Audit by the External Auditor and other quality audits.
6. To establish Innovation and Incubation Centre, Utility Services Centre to facilitate the needy people.
7. To start online systems for Grievance Redressal, ICC, and Feedback systems.
8. To establish industry linkage and MoUs with other institutions.
9. To develop Website as per NAAC standard
10. To develop an online portal for more online activities keeping in mind the NEP-2020 mandate of promoting blended methods in teaching learning.
11. To train faculty and non-teaching staff to cope with online methods.
12. Awareness Programme is to be organized on MOOC, SWAYAM, etc
13. Emphasising on ICT enabled and LMS classes
14. Capacity building Programme for both Teaching and Non-

Teaching Staff
15. Renovations /Up-gradation of infrastructure
16. Organising Seminar on Research Methodology, Investigatory Projects by students, Encouraging Faculty to acquire PhD, Submit Proposal of MRP,., Publication of Research Journal/ Research Articles.